

Dean's Administrative Council

Minutes of Meeting

April 23, 2018 at 9:30 a.m.

Dean's Conference Room (3619)

Members Present: Dr. Andi Kent, Dean; Dr. Tres Stefurak, Chair of Counseling and Instructional Sciences; Dr. John Kovaleski, Chair, Health, Kinesiology and Sports; Dr. Susan Santoli, Chair of Leadership and Teacher Education; Dr. Paige Vitulli, Interim Chair of Integrative Studies; Dr. Robert Thompson, Interim Chair of Hospitality and Tourism Management; Mr. Josh Wooden, Director of Academic Advising; Dr. Dennis Campbell, President of the College Faculty Council; Dr. Matt Binion, Director of Academic Assessments; Ms. Jennifer Simpson, Director of Field Services; and Ms. Aimee Meyers, Development Liaison

Members Absent: Dr. Andre Green, Associate Dean

Dean Kent called the meeting to order at 9:30 a.m.

1. Information Update:

a. Faculty Searches:

Dr. Kovaleski informed the council that one candidate will interview for the Physical Education Pedagogy position next week.

Dr. Stefurak informed the council that Dr. J. Gaston has been approved and has signed his appointment letter for the Education Media and Technology position.

Dr. Santoli informed the council that one candidate has interviewed for the Education Leadership position. And, in the process of revising Nancy Gaillard's position ad for hiring in the fall.

Dr. Kent notified to the council that there are three open chair position which will starting interviewing this coming Friday with Dr. Paige Vitulli – (INGS).

Other interviews scheduled are: Dr. Shelley Holden (HKS) – April 30th; Dr. Christopher Keshock (HKS) – May 1st; and Dr. Robert Thompson (HTM) – May 9th.

b. Staff Searches (AK): N/A

c. Website Design Project (TS):

Dr. Stefurak provided an update on the website design project. Currently waiting on photographer and still looking for a central graphic. The photos have been approved by Dr. Kent. Dr. Kent also noted that the CEPS videos are starting this summer.

d. Faculty & Staff Reception (AK):

Dr. Kent thanked everyone for attending the graduation and reception.

2. 5 Priorities (AK):

Dr. Kent asked the chairs to email her bullets on how your area helped to advance the 5 priorities in AY 17-18 no later than 8 a.m. May 14th.

- Student Success and Access
- Enhancement of Research and Graduate Education
- Global Engagement
- Excellence in Health Care
- University-Community Engagement

3. Instructor Ranks: Master Senior Instructor proposal (AK):

Dr. Kent informed the council that a proposal to add the rank of Master Senior Instructor was submitted by Allied Health. Waiting on something to be submitted in writing to vote on University-wide. Other alternative would be to totally change the structure, which could happen at a later date.

4. Faculty Council (DC):

Dr. Campbell noted that the next faculty council meeting is scheduled for this Wednesday, April 25th. Currently pulling together top journals in each area. Dr. Kent noted that she met with the mid-tenure faculty this year and plans to meet with the non-tenure as well. She noted, particularly assistant professors, should seek the opportunity to publish in quality, refereed journals but not get derailed by the bibliometrics of the Publication.

5. Office of Assessment Update (MB)

Dr. Binion provided the following update for the Office of Assessment:

- End of the year's reports:
 - CAEP annual report has gone out.
 - Title II report will go out later this week.
- All surveys met the CAEP minimum survey response rate (over 20% response rate).
- The new state teacher and employee surveys went out and are back with:
 - 69% Student response rate
 - 40% Employer response rate
- 8 Impact Outcome Measures are on the CEPS website.
- Dr. Binion will meet with the Assessment Committee to review and will provide us with a future update.

Minutes of Dean's Administrative Council Meeting – April 23, 2018

- TracDat - Dr. Kent met with Angela Coleman. CEPS has all checked off for 2017. New changes are upcoming.

6. Development Update (AM): N/A

Ms. Meyers provided the council with the following update:

- New \$20,000 Scholarship from Dr. Busta's sister – Don Winterton in Science Education which will be matched and equal \$40,000.
- Jim and Carol Statter's Literary Education Scholarship is complete.
- Planned gift of \$100,000 upcoming.
- Global USA International Alumni reunion was on April 6th – 120 registered, 31 countries represented, and over 35 students attending.
- Development Progress:
Current total: \$283,415.23 – exceeded our goal of \$200k.

7. Graduate Studies Update (SS):

Dr. Santoli advised the council that they are currently working with on new rack cards. Dr. Chris Parrish is working with Publications on the video.

Provided Handout as of 4/20/18:

Summer 2018 Applicants: 149/Summer 2017 Applicants: 159

Summer 2018 Acc: 31/Summer 2017 Acc: 45

Summer 2018 Committee Assign: 9/Summer 2017 To be reviewed: 36

Fall 2018 Applicants: 178/Fall 2017 Applicants: 110

Fall 2018 Acc: 31/Fall 2017 Acc: 19

Fall 2018 Committee Assign: 14/Fall 2017 to be reviewed: 13

Dr. Kent noted a new application process for Spring 2019. (including GPA and letters of recommendation changes). In addition, moving forward with the Education Excellence Scholarship.

8. Advising Center/Student Services Update (JW):

Student Services: Kathy Beck is working on new state requirements with increasing praxis scores.

Advising Center: Recruitment – Baker High, Mobile County, and LeFlore High Schools

9. Other (AK):

Dr. Joel Billingsley is leading a group to Williamson today to meet their adopters. Field trip coming up in a couple of weeks. We received a grant through Arts & Science for math working with math teachers at Williamson. Deans for Impact is writing an article on our project with Williamson.

The next scheduled meeting is **Monday, May 21, 2018 at 10:00 a.m. (Ads and Chairs only).**