# EVALUATION OF PRODUCTIVITY AND PERFORMANCE

**Frederick P. Whiddon College of Medicine**

**Assistant and Associate Deans, Center Directors**

|  |  |
| --- | --- |
| NAME: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| POSITION: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| YEAR APPOINTED | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| REPORT YEAR | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

# Mission Statement for Your Office

1. **Goals Accomplished**

Describe key goals which were accomplished by you and your office during this academic year, including a brief summary of outcome measures for each.

# Service Activities Related to Administration

* 1. Committee assignments (Include leadership roles and time commitment)
		1. Whiddon College of Medicine
		2. University
	2. National professional service (include editorial board membership, review panels, advising panels, professional society offices, etc.)
	3. Community service/outreach

# Goals for the Next Academic Year

List three specific goals for your office and briefly describe outcome measures which you will use to assess whether these goals have been met.

1.

2.

3. Self Evaluation

Evaluate your performance as an administrator:

|  |  |  |  |
| --- | --- | --- | --- |
| Outstanding |   | Satisfactory |   |
| Excellent |   | Marginal |   |
| GoodComments: |   | Unsatisfactory |   |

YOUR SIGNATURE DATE

1. **Dean’s Assessment**

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DEAN’S SIGNATURE DATE