

Office of Immigration Meisler Hall 2200 • 390 Alumni Circle Mobile, AL 36688-0002

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## E-mail: immigration@southalabama.edu

## **Inviting Family to Visit**

Please make sure to refer to the specific <u>U.S. Embassy Website</u> your family will be visiting for their interview.

The US Department of State has indicated that a letter of invitation from the school is not required to process a visa application. However, an invitation letter directly from the student can be helpful.

## **Suggested Documentation:**

Name

Address

**Email** 

When preparing for a family members Visitor (B-2) visa we suggest your family member brings the following documents to their visa interview. Remember that this list is only a suggestion and each U.S. Consulate will approach each visa application on an individual basis and may require differing documents.

- A letter, written in English, inviting your family member to visit you (see template below)
- Evidence of your valid student status
- Copies of your transcript and current enrollment
- A photocopy of your I-20/DS-2019, passport, visa, and I-94
- Documents showing your ability to financially support your family member if they do not have their own funding to support themselves during their visit

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Invitation Letter Format:
Date:
United States Consul General
(Address of Foreign Consulate Where Person Will Apply for the Visa – check online)
Dear Honorable Consul:
My name is (Last Name), (First Name) and I reside at (Your U.S. Address). I am a student at the University of South Alabama majoring in (Major). I am requesting that a tourist (B-2) visa be issued to (Person you want to invite), in order to allow (her/him) to visit me in the United States. (She/He) is my (Explain your relationship to the person) and will be visiting me from (arrival date) to (departure date). (Explain why you want the person to visit).
During (her/his) stay in the United States, (she/he) will stay with me at my residence at the address stated below. I will be responsible for all of (her/his) room and board expenses while (she/he) is in the United States. Upon the termination of (her/his) visit, (she/he) will return to (Country).
Your kind consideration of this request will be greatly appreciated.
Very truly yours,
(Signature)